

Regular Meeting
Board of Trustees of the Center for Spiritual Living
November 2, 2011 6:00 P.M.

Present: Diann Durbin RScP, Rev. Kathianne Lewis, Kay Carleton, Thomas Mead, Freddie Barrett, Cindy Clay, and Keith Jefferson
Absent: Isolina Pommier and Ray Rebello
Non-voting: John Brodrick RScP, Operations Director; Kathy Galvin RScP, Practitioner
Attendees: to the Board; Tara Irvin, Interim Executive Assistant; Denise McDonald RScP, Treasurer

Call to Order

Freddie Barrett called the meeting to order at 6:02pm.
Kathy Galvin opened with prayer.

Minutes Approval

Rev. Kathianne Lewis moved to approve the amended September 2011 minutes as discussed. Diann Durbin seconded. Freddie Barrett and Keith Jefferson abstained. Motion carried.

Financial Report

Denise McDonald gave the financial report.

- August 2011 contributions are up as a result of an ask in July. Funds utilized in September.
- Accounts Payable is back down to a normal level after Seabeck.
- Income has been deferred from classes and Egypt trip. Income from class registration deferred to end of quarter for teacher payout, correlating income/expenses.
- Rev. Kathianne noted that projected class revenue is at \$74,000, up from the \$60,000 forecast.

Stewardship Campaign Report

Rev. Kathianne gave the Stewardship Campaign report

- Announced Mia Pickering's resignation, effective December 25, 2011.
- Week 5 statistic review: per person pledge has increased over week 4.
- Mia Pickering is preparing to follow up with larger donors who have not yet pledged after Pledge Sunday.
- Freddie Barrett requested Board members to help with follow-up phone calls.
- Pledge Sunday moved to Nov 13, 2011 since the SR-520 Bridge is closed on Nov 6, 2011.
- \$300,000 gap between 2010 and 2011 week 5 pledges.

Senior Management Report

Kathianne Lewis gave the management report.

- Reviewed Barbara Novak's report of % of educational participation between attendance and class participation. Report shows some are participating in class and not in service.
- Reviewed Michael Ingersoll's report for growth initiative: demographics are shifting, there are younger people attending and younger families attending.
- John Brodrick presented a rental report: there are challenges with Donna Hudson retiring position and the learning curve of her replacement.
- John Brodrick presented a Bookstore report: Chris Carter and Carol Mastenbrook are volunteering to manage the bookstore to renovate and revitalize the store, volunteers and sales.

Old Business

Permanent Occupancy

John Brodrick and Thomas Mead provided an update on permanent occupancy.

- The City of Seattle responded to the proposal with three comments:
 - The application was accepted; we do not need a subterranean vault.
 - A drain was missed and needs to be re-drawn.
 - Southern drain needs a sump-pump replacement, which will be fixed in a few weeks.
- It is a month before closing and moving on, and perhaps two months to permanent occupancy.
- It was suggested to have a “POP” Party to celebrate (Permanent Occupancy Party).

Emerging Issues

John Brodrick and Thomas Mead continued with emerging facilities issues.

- Ceiling leak in Celebration Hall is not covered under building warranty, but should fit under roof warranty. Starting claim process.
- The roof repair for the Ministry of Prayer room, Breezeway and Safe Room are realized expenses in 2012.
- Old boiler needs to be replaced. Thomas provided a report on current state, researched monthly cost to run and repair.
 - Kathianne Lewis stated there is money that was raised specifically for furnishings (not through capital campaign) that could be used for repairs (non-capital), but not for replacement (capital).
 - All agreed to replace it. John Brodrick and Thomas Mead will prepare proposals and gather bids. PSE (Puget Sound Energy) may provide rebates.

New Business:

- Comments on the fundraising dinner: a guest did not like/appreciate the pie chart that indicated that 41% went to music; there wasn't enough clarity on the categories and it seemed inappropriately distributed. Kathianne Lewis will call and have a conversation to clarify.
- Diann Durbin commented on post card received from the Quakers and their presentation of planned giving. To be discussed further at a later date.
- John Brodrick brought up the topic of nominations for next year's board. The committee was formed:
 - Diann Durbin and Thomas Mead will provide guidance and support to the new committee.
 - Kay Carleton will be Chairperson.
 - Keith Jefferson will be second chair/support.
- Kathianne Lewis called for an Executive Committee meeting immediately following.

Adjournment

Kathianne Lewis moved to close the meeting. Thomas Mead seconded the motion. Meeting was adjourned at 7:06pm.

Closing Prayer

Read Sacred Covenant Easy Prayer.

Sacred Covenant Easy Prayer

There is only One Life! This Life is Good! This Life is God! This Life is my Life now! In knowing that I am 'one' with this Life that is God...I therefore know that I am 'one' with each and every one of Its blessed expressions, which includes this beloved revelation called **Center for Spiritual Living Seattle**. Because I know that the highest Purpose of this Community is to glorify God, I therefore know that this Community is a revelation of God as **FREEDOM**. As I stand alone in the High Altar of Consciousness, I see this Community revealed before me as **Financial Well-Being for All!**

I participate in this Community in full cooperation and agreement with my beloved partners, knowing the Truth about myself, for:

1. I am celebrating my successes.
2. I have more than enough money to do what I want to do.
3. I am creating a culture of generous giving and receiving.
4. I nurture and experience a deep sense of belonging and commitment.
5. I am cultivating spiritual maturity.
6. I gracefully and fully utilize my resources.
7. I effectively communicate internally and externally.
8. I am fully supported and financially prospered in the fulfillment of these intentions.

I know that this Community is supported by the Word of God, for it is written:
"Prosperity awaits [my] recognition and acceptance." ~Ernest Holmes

As I now accept the highest expression of this Community into my life, I know that it is revealed in a way that glorifies God and serves the highest and greatest good of all who are touched by its unfoldment. I am grateful God is gracious. So be it now! Amen.