

**Regular Meeting**  
**Board of Trustees of the Center for Spiritual Living**  
**May 24, 2010 6:00 P.M.**

Present: Freddie Barrett, Diann Durbin RScP, Keith Jefferson, Rev. Kathianne Lewis, Denise McDonald RScP, Thomas Mead, Alinda Page, Isolina Pommier, Ray Rebello

Absent:

Non-voting Carmin Dalziel RScP; Heather LaneMcCants, Executive Assistant; Elaine

Attendees: Marklund RScP

Alinda Page called the meeting to order at 6:00pm.

Elaine Marklund gave the opening prayer.

### **Minutes/Reports**

Denise McDonald moved to approve the minutes. Freddie Barrett seconded. Diann Durbin abstained. Motion carried.

Denise McDonald gave the financial report.

- Denise McDonald is working out ways to best report info to the Board so that it is most useful.
- Putting attention on: cash available for operations (how we pay the bills) and accounts payable (what bills we owe) and accrued expenses.
- Income and Expense: contributions are a key factor. Also pay attention to class revenue (we are a teaching organization) and anything that is new (web and technology income).
- At the beginning of the year, adjusted the budget to accurately reflect the cost of employee benefits by moving money from IT/Technology. Stay mindful of this adjustment.
- Contributions/Annual Pledge Fund Summary: In the last few months we are getting percentages we are used to seeing. 80% pledges, 20% non-pledges.
- Keep in mind 4-Sunday months vs. 5-Sunday months.
- Contributions are coming in according to what was pledged, so it was a good decision to cut the budget the way we did.
- Gourmets for God is part of budget at a level of \$25,000 net.
- Denise McDonald will thank the financial committee on behalf of the board.

Kathianne Lewis gave the senior management report.

- Debbie Sztain has given her notice. Her last Sunday is June 13, 2010. Senior Management Team is reviewing applications for her position. Carmin Dalziel and Barbara Novak are also pursuing applicants.
- June 2, 2010 is Vaughan Amare's celebration.
- Seabeck: We have 134 signed up. We need 190 to break even. \$50 discount for all board members.
- Suzi Schadle will close the Center for Spiritual Living Eastside on June 6, 2010 and going virtual. We may invite her to speak or teach. Kathianne Lewis will ask Suzi Schadle what we could do to support her community.
- We send Michael Ingersoll our thoughts and prayers as he is recovering from surgery.
- Carmin Dalziel reported that Barbara Novak is pulling together a group of strong meditation practitioners to provide meditation opportunities.

- Final numbers on Gary Zukav: 117 people bought tickets. About 70% of the audience were not from here. Last year he had 800 people.
- Signed agreement with Sweet Pea Childcare. Rent \$1650/month. We are able to provide them telephone and internet and charge for that in a way that blesses both them and us.
- We are moving to a new telephone system. There will be a week during June when the phones are down.
- On Wednesday services in June we will have Tag Team ministry and new people in employment ministry. Lots of new speakers coming to participate.

#### Old Business

- Gourmets for God report: Thanks to Alinda Page, Sherry Dawley, Tracy Norman, and Deborah Esposito for recruiting! It is really bringing new people into the center of activity. The catalog is accessible online.
- Isolina Pommier is working on the Silent Auction set-up and online catalog. 82 people registered to bid on Sunday 5/23/10. 1/3 of events have bids. Some standing out as early favorites. Isolina will begin weekly reporting of expected income. She is happy to answer questions.
- Choir meeting update: Seems to have been a success. At the first rehearsal following for the new choir, 60 people showed up and 40 committed to the choir. Auditions are on Thursdays through July 2010.
- Update from Strategic Planning (Round Robin): Steve and Cindy Garfein compiled book of all the projects with details. Kathianne Lewis will take further steps. Diann Durbin thought it was great to see all the projects and hear from the project teams. Kathianne Lewis was really impressed by people's work and thoughtfulness. Freddie Barrett – there's a momentum that starts. Many projects are already in the works. The plan is a work in progress, and Freddie Barrett felt the energy and excitement. Keith Jefferson acknowledged it was a lot of work. The challenging work is in front of us. Kathianne Lewis took on the task of consolidating the projects and simplifying with Heather Lane McCants's help. Took things that are the same and put them together. She handed out the list of projects organized by topic. We will chart them on a matrix. This is a living document. New projects will be put into this framework. The board liaison to help manage the plan is Isolina Pommier. We will chart out/schedule across the year(s).

#### New Business

- Congregant Comments – Ray Rebello, Keith Jefferson, and Alinda Page comprise an ad hoc committee to create a process for reviewing congregant comments.
- New members: 20 new members, 12 let their membership go. Current membership is 632. **Denise McDonald moved to accept the new members. Thomas Mead seconded. Motion carried.**
- Thomas Mead gave a report on the occupancy permit. We have a building permit that is still open; we have not completed all the construction that is part of that permit. We are operating under "temporary occupancy." Therefore we need to complete our building and receive a "permanent occupancy" permit. Questions being asked: Are there things we do not need that we can eliminate from the original plan? Permit is still active until August 1, 2011. Can renew it for another 12 months between July 1 and 31, 2011. So we have 14 + 12 months to explore the permit and/or meet the requirements. Thomas Mead has met with Carmin Dalziel and John Halas. This group will analyze what we actually have to do to close out the permit and look at our priorities and needs. Thank you Thomas Mead, John Halas, and Carmin Dalziel for working on this.
- Board Vision and Goals for 2010-2011: Board members shared their ideas about the role and duties of the Board. How do you see the Board functioning and what would you like to see accomplished this

year? What do you want this Board to do in the next 10 months? The Board will clarify its targets for the year in discussion next month based on these comments:

- Kathianne Lewis: wish we were further along on the strategic plan. The 48 projects could keep us busy for the whole time. Plans next meeting to bring a set of things that are high priority. Assumes Strategic Plan adoption/implementation is a main Board priority for the year. (Helping move the strategic plan along and tying it into the budget.)
- Isolina Pommier: need to have the foundation solid in order to jump up to the next level of growth. Manage the change and build the foundation so we can continue to soar.
- Freddie Barrett: what are the pieces that we as the Board can play to support that? There are some areas where the Board doesn't play. We complement each other because we're a diverse group with diverse interests.
- Ray Rebello: As trustees, we are responsible for the members of the congregation. Hold their best interests and trusts. And the fiduciary responsibilities of the church. Set policies. Want to build systems. People are hurting in many different ways. We need to listen to our members and think about what they say.
- Thomas Mead: grateful to hear Isolina's comments. You grow, you plateau, and then you grow again. This year is a stabilizing year.
- Carmin Dalziel: Launching the strategic plan, meeting the bank ratio, and increasing membership.
- Denise McDonald: comforted to hear the comments of the newer board members. The last year has been challenging, but this is comforting to know it's part of growth. Very excited.
- Kathianne Lewis: It really is all God. We put ourselves into the consciousness of Good to Great and prayed for all the right people on the bus and in the right seat. And they are! God is doing things through us! We are not broken. We pray and we do our work. **SEE US AS WHOLE, COMPLETE AND PERFECT.**
- Freddie Barrett: excited about the energy around Gourmets for God as a demonstration of new possibilities.
- At the next session, Freddie Barrett will introduce SDI, which measures your relationship strategy when you're able to align with what's most important to you and how that might shift when there's conflict or stress in the system. To help us function better as a team.

Congregant Comments:

- Will there be a talent show at Seabeck? Yes! On Thursday night. And you can audition ahead of time.
- The Salmon bake is being bid on at Gourmets for God.

Alinda Page adjourned the meeting at 7:48pm.

Elaine Marklund gave the closing prayer.