

Regular Meeting
Board of Trustees of the Center for Spiritual Living
March 24, 2009 6:30 PM

Present: Keith Jefferson, President; Alinda Page, Vice President; Hajara Rahim, RScP, Secretary; Roald Blom, Treasurer; Freddie Barrett; Diann Durbin, RScP; Cindy Garfein; Denise McDonald; Ray Rebello

Absent: Dr. Kathianne Lewis

Non-voting Attendees: Bob Caulkins, RScP, Practitioner to the Board; Raylene Ewing, RScP, Recording Secretary; Carmin Kessler, RScP; Yvette Trujillo

6:34 P.M. Keith Jefferson called the meeting to order. Bob Caulkins, RScP, gave the opening prayer.

New Recording Secretary

Raylene Ewing was introduced as the new volunteer recording secretary to the Board of Trustees.

Minutes and Reports

Monthly Minutes from February 24, 2009

Alinda Page requested the words “per year” be added to the 2/24/2009 meeting minutes so it reads, “We have promised our neighbors that we will have no more than 6 big events per year.” Alinda Page requested the minutes be amended to reflect her participation in the leadership retreat.

Diann Durbin moved to accept the monthly minutes as amended. The motion was passed with the following abstentions: Alinda Page, Cindy Garfein, and Freddie Barrett.

Annual Minutes from March 1, 2009

Denise McDonald moved to approve the minutes from the March 1, 2009, annual meeting; Freddie Barrett seconded; Diann Durbin abstained; the motion passed.

Election of Officers

President: Alinda Page called for candidates for President; Keith Jefferson put forth his candidacy; no other nominations were made; Ray Rebello moved to reappoint Keith president; Freddie Barrett seconded; the motion passed unanimously.

Vice President: Keith Jefferson called for candidates for Vice President; Alinda Page put forth her candidacy; no other nominations were made; Denise McDonald moved to reappoint Alinda Page vice president; Cindy Garfein seconded; the motion passed unanimously.

Secretary: Keith Jefferson called for candidates for Secretary; Hajara Rahim put forth her candidacy; no other nominations were made; Ray Rebello moved to reappoint Hajara secretary; Alinda Page seconded; the motion passed unanimously.

Treasurer: Keith Jefferson called for candidates for Treasurer; Roald Blom put forth his candidacy; No other nominations were made; Diann Durbin moved to reappoint Roald Blom treasurer; Denise McDonald seconded; the motion passed unanimously.

Monthly Financial Report – Roald Blom

February financials were reviewed. Despite concerns about the economy, we experienced an increase in cash.

Management Team Reports – Carmin Kessler

Organizing: There is a trend within church administration toward getting organized. The staff is receiving budgets regularly. The staff is participating in a professional prosperity program promoting savings and prosperity.

Security: There has been an increase in theft. We have purchased lockers for our volunteers to secure their valuables. If theft continues, a security service will be considered. Denise McDonald led us in prayer around security.

Parking: Carmin is working to keep parking in the Archives a viable option. Shuttle service based on Microsoft and Children’s models may be considered. Our current shuttle carries approximately 73 people each week.

One-Time Assistance Program: The OTA program is not able to accommodate new requests, but is accepting applications. Currently only practitioner sessions are being funded. The fund will be caught up by April or May.

Alcohol Policy: The board is asked to consider amending the no-alcohol policy to allow champagne to be served at weddings: 1 bottle per 4 persons. Hajara requested the Code of Conduct be reviewed; the discussion was tabled until April’s meeting.

Membership: Tamie Kellogg and Florence Harvey will be present at the April meeting of the Board to share their learnings regarding our membership.

E-mail Statistics: Alinda asked that e-mail statistics not be included in the reports to the board. Keith said he will review them independently moving forward.

Congregant Comments

Diann shared a conversation she had with a congregant who asked that we not use a projector during services. Carmin shared that projector use reduces paper consumption and saves decorating expenses.

Old Business

Annual Meeting Review: Keith Jefferson shared that the annual meeting went very well, finishing ahead of schedule. Cindy asked for more information regarding the process of nominations. Including members by having Kathianne give them a charge, or by giving out a congregational prayer is being considered for next year.

Board Q&A: Carmin requested that 4 – 5 board members attend the fifth-Sunday Q&As.

Solution Squad: Hajara Rahim praised Carmin for establishing the Solution Squad.

New Business

Ratify New and Returning Members: Carmin shared that Bruce Strasser will be taking over attendance reports. Denise McDonald moved to ratify returning members; Cindy Garfein seconded; the motion was passed unanimously.

Board Liaisons to Committees: Carmin asked for members of the board to renew their commitments to serve on different committees and groups to maintain availability and connection. Members agreed as follows:

Finance Committee	Denise McDonald
Belong	Ray Rebello
Volunteer Council	Keith Jefferson
Create a Better World	Alinda Page
Youth and Family Ministries	Freddie Barrett
Adult Education	Diann Durbin
Community Council	Diann Durbin
Wisdom Council	Keith Jefferson
Coming of Age	Cindy Garfein
Choir	Hajara Rahim
Prison Ministry	Hajara Rahim

Prison Ministry Discussion: Carmin explained the function of the Prison Ministry. Protocols for returnees attending Center for Spiritual Living are being developed and implemented through the Prison Ministry Returnee Program. Carmin asked Hajara to send an FYI to her and Keith regarding any “hot button” issues that may arise.

Board Retreat: It was suggested that the board retreat be cancelled in favor of joining the staff for their scheduled potluck held on campus on Tuesday, May 26, 2009, at 12:30, with the regular board meeting to follow at 1:30.

Statistics: Alinda requested the board be provided with statistics indicative of the church’s long-term success.

7:57 P.M. Keith Jefferson adjourned the meeting. Bob Caulkins, RScP, gave the closing prayer. Next meeting to be held Tuesday, April 28th, at 6:30 P.M.